

## AGENDA

### JEFFERSON COUNTY BOARD MEETING

TUESDAY JULY 11, 2023 7:00 p.m.

Highway Training Room  
1425 Wisconsin Drive, North Entrance  
Jefferson, WI 53549

Webinar OR [Livestream on YouTube](#)

Register in advance for this webinar:

[https://zoom.us/webinar/register/WN\\_N2ghwZR3TQenotKF1KEwmQ](https://zoom.us/webinar/register/WN_N2ghwZR3TQenotKF1KEwmQ)

After registering, you will receive a confirmation email containing information about joining the webinar.

1. **CALL TO ORDER**
2. **ROLL CALL BY COUNTY CLERK**
3. **PLEDGE OF ALLEGIANCE**
4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW**
5. **APPROVAL OF THE AGENDA**
6. **APPROVAL OF MINUTES – JUNE 11, 2023**
7. **COMMUNICATIONS**
  - a. Notice of Public Hearing – Planning and Zoning – July 20, 2023, 7:00 p.m. (Page 1)
  - b. Retirement Recognitions
  - c. Treasurer’s Report (Addendum)
8. **PUBLIC COMMENT**
9. **SPECIAL ORDER OF BUSINESS**
  - a. Jefferson County Fairest of the Fair
  - b. Proclamation – Congratulating the Cambridge High School Boys Golf Team on their Division 3 State Golf Championship (Page 3)
  - c. Proclamation – Congratulating the Lakeside High School Boys Track Team on their Division 2 State Track Championship (Page 4)
  - d. Resolution – John Jensen (Page 5)
10. **ANNUAL REPORTS**
  - a. Circuit Court - Presiding Judge - William Hue
  - b. Child Support – Stacey Jensen
  - c. Treasurer – Kelly Stade
  - d. Sheriff’s Office – Paul Milbrath

### **COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES**

11. **BUILDING AND GROUNDS COMMITTEE**
  - a. Resolution – Authorizing entering into a contract with the lowest qualified bidder for roofing project at the Courthouse (Addendum)
  - b. Resolution – Entering into a contract with M&M Office Interiors for procurement of furniture through a State of Wisconsin cooperative purchasing contract ((Addendum)
12. **ECONOMIC DEVELOPMENT CONSORTIUM**
  - a. Resolution – Authorizing the Jefferson County Administrator to apply to the United States Department of Housing and Urban Development for Jefferson County to serve as a housing counseling agency (Page 6)

**13. FINANCE COMMITTEE**

- a. Resolution – Accepting a \$9,000 Capacity Building Grant from the Greater Watertown Community Health Foundation and amending the 2023 Health Department budget (Page 8)
- b. Resolution – Authorizing sale of county owned farmland located at State Road 26 Bypass and Business 26 to William Stade with attachments (Page 9)
- c. Resolution – Authorizing the purchase of a perpetual agricultural conservation easement and amending the 2023 budget for the Land and Water Conservation Department (Page 12)
- d. Resolution – Entering into a 5-year license agreement with Mitel Communications, Inc. for replacement of the County’s telephone system (Page 16)
- e. Resolution – Denying claim by Frontier Communications for damage to local copper exchange loop (Page 18)
- f. Resolution – Denying claim for personal injury by Tyler R. Jessup (Page 19)

**14. PLANNING AND ZONING COMMITTEE**

- a. Report – Approval of Petitions (Page 20)
- b. Ordinance – Amending Official Zoning Map (Page 21)

**15. APPOINTMENT BY HUMAN SERVICES BOARD**

- a. Mary Weber to the Aging and Disability Resource Center Advisory Committee for a three-year term ending July 1, 2026 (Page 23)

**16. PUBLIC COMMENT (General)**

**17. ANNOUNCEMENTS**

**18. ADJOURN**

Next County Board Meeting Tuesday, August 8, 2023 7:00 p.m.
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**NOTICE OF PUBLIC HEARING**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**

*George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker; Cassie Richardson*

**SUBJECT:** Map and Text Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits  
**DATE:** Thursday, July 20, 2023  
**TIME:** 7:00 p.m. (Doors will open at 6:30)  
  
**PLACE:** **JEFFERSON COUNTY HIGHWAY DEPARTMENT COMMITTEE ROOM, 1425 WISCONSIN DRIVE, JEFFERSON, WI 53549**  
**OR Via Zoom Videoconference**

**PETITIONERS OR MEMBERS OF THE PUBLIC MAY ATTEND THE MEETING VIRTUALLY BY FOLLOWING THESE INSTRUCTIONS IF THEY CHOOSE NOT TO ATTEND IN PERSON:**

You are invited to a Zoom meeting.  
When: July 20, 2023 at 07:00 PM Central Time (US and Canada)  
Meeting ID: 957 3344 0565  
Passcode: Zoning

Register in advance for this meeting:

<https://zoom.us/j/95733440565?pwd=eHZRbHZXWXhlUnlKdkhtOXhoTmtNz09>

After registering, you will receive a confirmation email containing information about joining the meeting.

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Approval of Agenda
5. Explanation of Public Hearing Process by Committee Chair
6. Public Hearing

**NOTICE IS HEREBY GIVEN** that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, July 20, 2023, in the **JEFFERSON COUNTY HIGHWAY DEPARTMENT COMMITTEE ROOM, 1425 SOUTH WISCONSIN DRIVE**, Jefferson, Wisconsin. Members of the public will be allowed to be heard regarding any petition under consideration by the Planning and Zoning Committee. **PETITIONERS, OR THEIR REPRESENTATIVES SHALL BE PRESENT EITHER IN PERSON OR VIA ZOOM.** Matters to be heard are petitions to amend the official zoning map, text of the Jefferson County Ordinance and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files, which include staff finding of fact, are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

**DECISIONS ON THE CONDITIONAL USES ONLY WILL BE MADE ON JULY 31**  
**DECISIONS ON THE REZONINGS WILL BE MADE ON AUGUST 8**

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**  
**R4480A-23 – Jenny DeBlare/Kimberly M & Mardell E Emslie Trust:** Rezone part of PIN 014-0615-1521-000 (40.00 ac) to create a 3-ac building site on the **corner of Wolf Rd and S Helenville Rd** in the Town of Jefferson. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4481A-23 – Walter Trust (Sarah Walter)/Roland F & Lois V Zabel (LE):** Rezone part of PIN 020-0814-2414-000 (26.820 ac) to create (2) 1-ac building sites off of **Hilltop Rd** in the Town of Milford. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4482A-23 – Glenn W Griebenow Trust:** Rezone part of PIN 032-0815-0134-000 (40.00 ac) to create (3) 1.5-ac A-3 lots at **W2762 Gopher Hill Rd** in the Town of Watertown. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL AND FROM A-T, AGRICULTURAL TRANSITION AND FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCE WITH CONDITIONAL USE PERMIT**

**R4483A-23 – Cullen Schmeling/Dane County Growers:** Rezone part of PIN 028-0513-1932-000 (50.106 ac) to create a 1-ac building site off **Oldson Rd** in the Town of Sumner. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4484A-23 & CU2096-23 – Cullen Schmeling/Dane County Growers:** Rezone part of PINs 028-0513-1932-000 (50.106 ac) zoned A-1 and 028-0513-1933-000 (43.694 ac) zoned A-T to create an approximate 14-ac Natural Resource lot with conditional use to allow for agricultural use including farm-type animals off **Oldson Rd** in the Town of Sumner. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

**FROM A-3, AGRICULTURAL/RURAL RESIDENTIAL TO R-2, RESIDENTIAL-UNSEWERED**

**R4485A-23 – Penny A Cerchio:** Rezone part of PIN 024-0516-3421-000 (9.902 ac) to create a 4-ac lot at **W1275 South Shore Dr** in the Town of Palmyra. This is in accordance with Sec. 11.04(f)2 of the Jefferson County Zoning Ordinance.

**FROM A-T, AGRICULTURAL TRANSITION TO A-2, AGRICULTURAL AND RURAL BUSINESS WITH CONDITIONAL USE PERMIT**

**R4486A-23 & CU2097-23 – Joan Evans Krueger:** Rezone all of PIN 012-0816-2222-003 (3.79 ac) with conditional use to allow for carpentry and fabrication business off **North Rd** in the Town of Ixonia. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

**FROM A-T, AGRICULTURAL TRANSITION TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**

**R4487A-23 K&V Farms LLC:** Rezone part of PIN 014-0614-1242-000 (39.537 ac) to create an approximate 2.6-acre lot around the existing barn at **N4283 County Road Y** in the Town of Jefferson. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

**CONDITIONAL USE PERMIT APPLICATIONS**

**CU2098-23 – Kira & Rita Midland:** Conditional use to allow for up to 7 dogs as household pets in an A-1 zone at **N8362 River Valley Rd**, PIN 012-0816-2214-000 (20.527 ac), in the Town of Ixonia. This is in accordance with Sec. 11.04(f)6 of the Jefferson County Zoning Ordinance.

**CU2099-23 – Jonathan F Jones:** Conditional use to allow for up to 9 dogs in an A-3 zone at **W9147 Waldman Rd**, PIN 028-0513-0521-004 (1.062 ac), in the Town of Sumner. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**7. Adjourn**

**A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.**

*Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.*

**A digital recording of the meeting will be available in the Zoning Department upon request.**

**PROCLAMATION NO. 2023-\_\_\_\_\_**

**Congratulating the Cambridge High School Boys Golf Team on their Division 3 State Golf Championship**

WHEREAS, the Cambridge Boys Golf Team won the Division 3 State Golf Championship on June 6, 2023, and

WHEREAS, the Jefferson County Board of Supervisors supports achievement in athletics and extracurricular activities as well as academic achievement among the county's youth.

NOW, THEREFORE, BE IT PROCLAIMED that the Jefferson County Board of Supervisors assembled this 11<sup>th</sup> day of July 2023, extends its hearty congratulations to the Cambridge High School Boys Golf Team, coaches, parents, and fans for their State Championship win, and wishes them success and good health in their future athletic and academic pursuits.

Referred By:  
County Board Chair Steven Nass

07-11-2023

REVIEWED: Corporation Counsel: JBW; Finance Director: 

**PROCLAMATION NO. 2023-\_\_\_\_\_**

**Congratulating the Lakeside High School Boys Track Team on their Division 2  
State Track Championship**

WHEREAS, the Lakeside High School Boys Track Team won the Wisconsin Interscholastic Athletic Association Division 3 State Track Championship on June 2-3, 2023, and

WHEREAS, the Jefferson County Board of Supervisors supports achievement in athletics and extracurricular activities as well as academic achievement among the county's youth.

NOW, THEREFORE, BE IT PROCLAIMED that the Jefferson County Board of Supervisors assembled this 11<sup>th</sup> day of July 2023, extends its hearty congratulations to the Lakeside High School Boys Track Team, coaches, parents, staff, students, and fans for their WIAA State Track Championship, and wishes them success and good health in their future athletic and academic pursuits.

Referred By:  
County Board Chair Steven Nass

07-11-2023

REVIEWED: Corporation Counsel: JBW; Finance Director:



**RESOLUTION NO. 2023-\_\_**

WHEREAS, John E. Jensen, served as the Jefferson County Treasurer commencing January 5, 1987, until June 30, 2023, where he served over 36 years, and

WHEREAS, John E. Jensen has unselfishly devoted himself to making Jefferson County a better place in which to live, work, and play, and

WHEREAS, John E. Jensen has demonstrated integrity in the administration of his duties that serves as a guide for all those he came in contact with, and

WHEREAS, John E. Jensen has an uncanny memory and storytelling ability that left out no detail, and

WHEREAS, John E. Jensen had the amazing ability to find the best Halloween costumes, and

WHEREAS, it is fitting for John E. Jensen to be recognized by the Jefferson County Board of Supervisors for his dedication and devotion to public service.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors does hereby honor Jefferson County Treasurer John E. Jensen for his many years of service to Jefferson County and wishes him well in his retirement.

## RESOLUTION NO. 2023-\_\_\_\_\_

### **Authorizing the Jefferson County Administrator to apply to the United States Department of Housing and Urban Development for Jefferson County to serve as a housing counseling agency**

#### Executive Summary

Jefferson County, like communities across the state and country, is experiencing a shortage of housing of all types. Numerous market studies have been conducted over the last few years pointing to a lack of affordable and available housing in the country. Jefferson County is actively engaged in conversations with municipal and community leaders, employers, and other stakeholders to explore innovative solutions and develop a multi-pronged approach.

In the rental market, Jefferson County continues to experience the rippling effect of COVID-19 with increased housing instability as evictions rise and housing stock remains inadequate. Individuals with low credit scores and/or evictions face additional barriers to securing housing. Jefferson County is developing an ecosystem that supports a robust local economy and thriving communities. Part of that ecosystem is addressing housing affordability and availability, buoyed by a belief that if you work in Greater Jefferson County, you should be able to afford to live here too. Jefferson County is partnering with other organizations in this effort. For example, Jefferson County collaborated with Thrive Economic Development and the Greater Watertown Community Health Foundation to host the May 18<sup>th</sup> Greater Jefferson County Housing Summit, bringing together community leaders, employers and other stakeholders to identify innovative approaches and solutions to address housing affordability and availability. In addition, the Jefferson County 2023 budget provides for additional counseling resources to increase access to housing programs.

To be most impactful in delivering housing counseling services, Jefferson County is seeking approval from the U.S. Department of Housing and Urban Development (HUD) to become a housing counseling agency. As of August 1, 2021, such approval is required for HUD programs with services provided by a HUD-certified counselor. Previously, the Jefferson County Economic Development Consortium provided counseling services required for income-eligible home buyers and homeowners taking part in down payment assistance programs and housing rehabilitation loan programs to help restore dilapidated housing stock.

HUD approval for Jefferson County to serve as a housing counseling agency will allow Jefferson County to achieve greater visibility and access to clients through the HUD website and toll-free number; receive training, technical assistance and capacity building through HUD's Office of Housing Counseling and other partners; apply for training scholarships from HUD's National Training Partners; and qualify to receive funding under a range of HUD-funded housing and community development programs.

This resolution builds on Jefferson County's commitment to housing and counseling services by seeking authorization to apply to become a HUD-approved housing counseling agency. Upon HUD approval, Jefferson County will offer housing-related group workshops and one-on-one counseling to residents of the Greater Jefferson County area. These learning opportunities and counseling sessions will help participants navigate the homebuying process, address mortgage delinquency, and work through landlord and tenant issues, including eviction prevention. The



Jefferson County Finance Committee considered this resolution on July 5, 2023, and recommended forwarding to the County Board for approval.

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WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County has a projected shortage of 3,500 market-rate housing units by 2028 with a rental vacancy rate of less than two percent, and

WHEREAS, Jefferson County has identified housing and economic development as strategic objectives with the goal of prosperous communities, and

WHEREAS, Jefferson County has prioritized building an ecosystem that supports a thriving economy which includes a housing focus strengthened by the economic development organizations within the County charting a new strategic direction with housing development initiatives, and

WHEREAS, Jefferson County has demonstrated its commitment to housing support with the 2023 budget providing for additional counseling efforts to access housing programs, and

WHEREAS, HUD approval of Jefferson County as a housing counseling agency would drive forward expansion of housing support counseling services with future grant funding opportunities, and

WHEREAS, Jefferson County has authority to authorize the provision of housing counseling services pursuant to s. 59.03, Wis. Stats.

NOW, THEREFORE, BE IT RESOLVED, that the Jefferson County Administrator is authorized to submit, on behalf of Jefferson County an application for approval by the United States Department of Housing and Urban Development as a housing counseling agency.

BE IT FURTHER RESOLVED, that this resolution approves Jefferson County providing one-on-one counseling to assist with pre-purchase/homebuying; home maintenance and financial management for homeowners; and resolving or preventing mortgage delinquency or default if its application is approved.

BE IT FUTHER RESOVED, that this resolution approves Jefferson County providing pre-purchase homebuyer education workshops and financial literacy workshops, including home affordability, budgeting and understanding use of credit if its application is approved.

*Fiscal note: Passage of this resolution has no immediate fiscal impact. Future fiscal impacts will be determined through the annual budget process.*

Referred By:  
Finance Committee

07-11-2023

REVIEWED: Corporation Counsel: JBW ; Finance Director: 

**RESOLUTION NO. 2023-\_\_\_\_\_**

**Accepting a \$9,000 Capacity Building Grant from the Greater Watertown Community Health Foundation and amending the 2023 Health Department budget**

Executive Summary

The Greater Watertown Community Health Foundation offers Capacity Building Grants to fund leadership development and provide technical assistance to help local organizations further their mission. Jefferson County was awarded \$9,000 to provide an opportunity for leadership with the Jefferson County Health Department to be certified on Results Based Accountability which is a simple approach to effectively measure and report on program-level performance. It offers a framework to describe how programs work together in order to contribute to community-wide results at the population level and integrate this practice into the core operations. This implementation will ensure that the Jefferson County Health Department is providing services in alignment with the Wisconsin State Health Improvement Plan, the Dodge Jefferson Healthier Community Partnership Community Health Improvement Plan, and the Jefferson County Strategic Plan. Alignment of these plans will assure the department is driven by state and local needs and that the Jefferson County Health Department has organizational goals and objectives to address the public health needs of the community. In addition, the \$9,000 will allow the Department to purchase the Clear Impact software program to track performance indicators. On June 13, 2023, the Finance Committee considered this resolution and recommended forwarding to the Jefferson County Board of Supervisors to accept \$9,000 in grant funding from the Greater Watertown Community Health Foundation.

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WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, grant funding is available to the Jefferson County Health Department from the Greater Watertown Community Health Foundation to fund leadership development and provide technical assistance, and

WHEREAS, the integration of Results Based Accountability will ensure provided services are driven by state and local needs, and

WHEREAS, the purchase of the Clear Impact Software will allow for the intentional sharing and monitoring of performance indicators with stakeholders and the community.


NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby accepts grant funding from the Greater Watertown Community Health Foundation in the amount of \$9,000 to fund the staff certification of Results Based Accountability and the purchase of Clear Impact software to track performance indicators.

*Fiscal Note: This resolution will increase the Jefferson County Health Department Budget revenue and expenditures by \$9,000 through a Capacity Building Grant from the Greater Watertown Community Health Foundation. As a budget amendment, this resolution requires twenty 20 out of 30 affirmative votes from the total membership of the County Board for passage.*

Referred By:

Finance Committee

07-11-2023

REVIEWED: Corporation Counsel: JBW; Finance Director: 

**RESOLUTION NO. 2023-\_\_\_\_\_**

**Authorizing sale of county owned farmland located at State Road 26 Bypass  
and Business 26 to William Stade**

Executive Summary

On May 12, 2023, the Jefferson County Corporation Counsel received an offer to purchase approximately 3 acres of County-owned land from William H. Stade in exchange for payment of \$20,000. The entire parcel consists of approximately 331 acres of which 328 acres are currently being leased for agricultural purposes by Jeff and Monica Gerner and is known as the Countryside Farm. The 3 acres which are the subject of Mr. Stade's offer to purchase are not currently being used for agriculture or any other purpose by Jefferson County and are separated from the parent parcel of county land by Highway 26. The property adjoins farmland owned by Mr. Stade and is located at the State Road 26 bypass and Business 26, Tax Parcel No. 241-0614-1544-000 on the south side of Business 26 and East side of State Road 26 bypass, as more particularly described in the maps attached to this resolution.

The Jefferson County Finance Committee considered the offer to purchase by Mr. Stade on June 13, 2023, and recommended forwarding this resolution to the Jefferson County Board of Supervisors to accept this offer and sell approximately 3 acres of county-owned land to Mr. Stade in exchange for payment of \$20,000.

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WHEREAS, Jefferson County owns a parcel of land known as the Countryside Farm of which 328 acres are currently leased for agricultural purposes to Jeff and Monica Gerner with the remaining 3 acres separated by Highway 26 being unused, and

WHEREAS, following construction of the Highway 26 bypass in 2008, 3 acres of the Countryside Farm were separated from the existing 331-acre parcel, and have not been used for agriculture or any other purpose by Jefferson County since 2008, and

WHEREAS, there is a desire by Jefferson County to return this 3-acre parcel of land to productive agricultural use, and

WHEREAS, this 3-acre parcel of land adjoins farmland owned by William H. Stade and if sold to him, will become productive agricultural land as part of Mr. Stade's farming operations.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Administrator is authorized to negotiate the sale of the above-referenced parcel of property consisting of approximately 3 acres to William H. Stade, and upon payment of \$20,000 and the parties coming to mutually agreed upon terms of sale, the County Clerk shall execute a quit claim deed conveying said 3-acre parcel of real property.

*Fiscal Note: The amount offered for the purchase of this property, \$20,000, has been determined by the Jefferson County Finance Committee as being equal to or greater than fair market value for land used for agricultural purposes.*

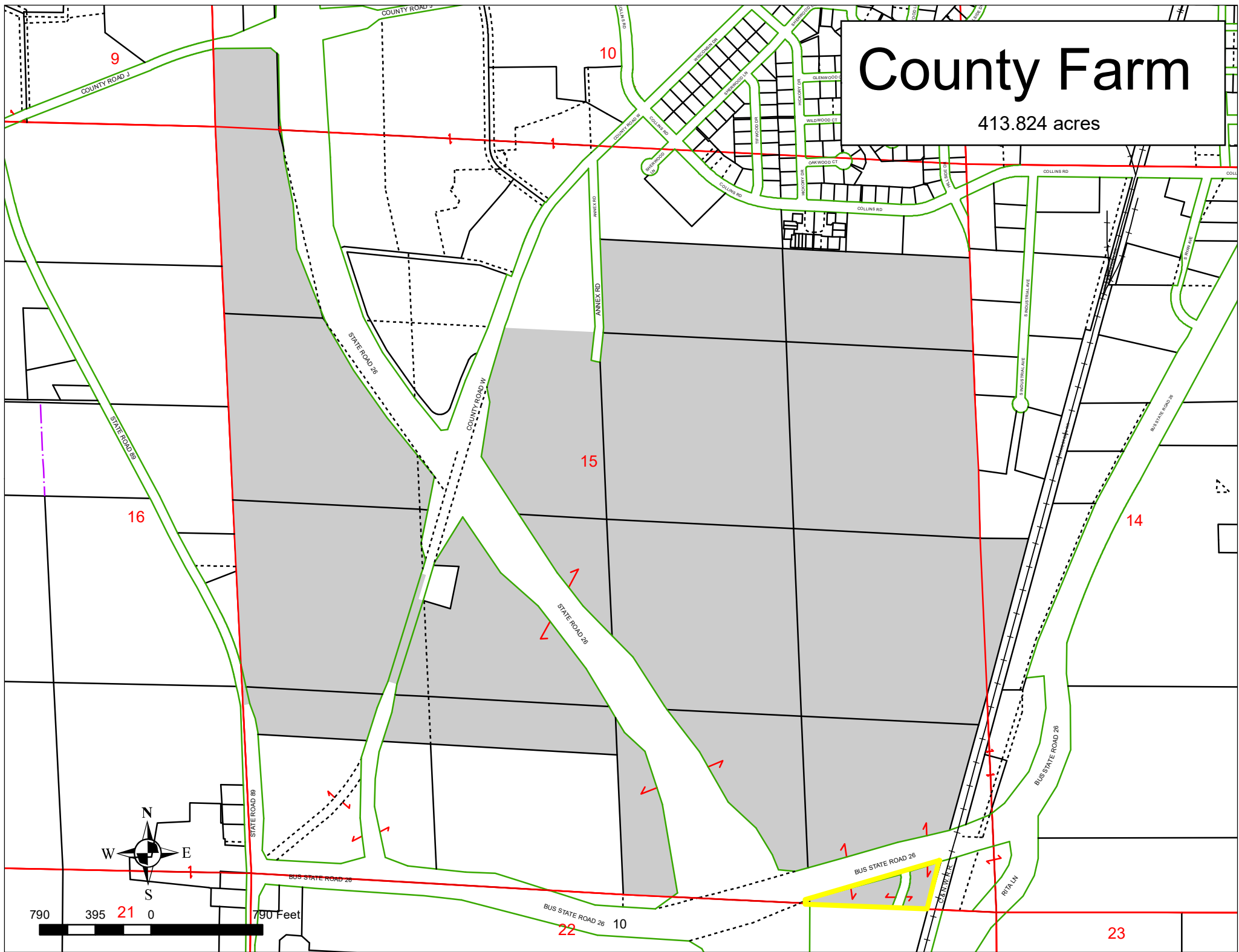
Referred By:  
Finance Committee

07-11-2023

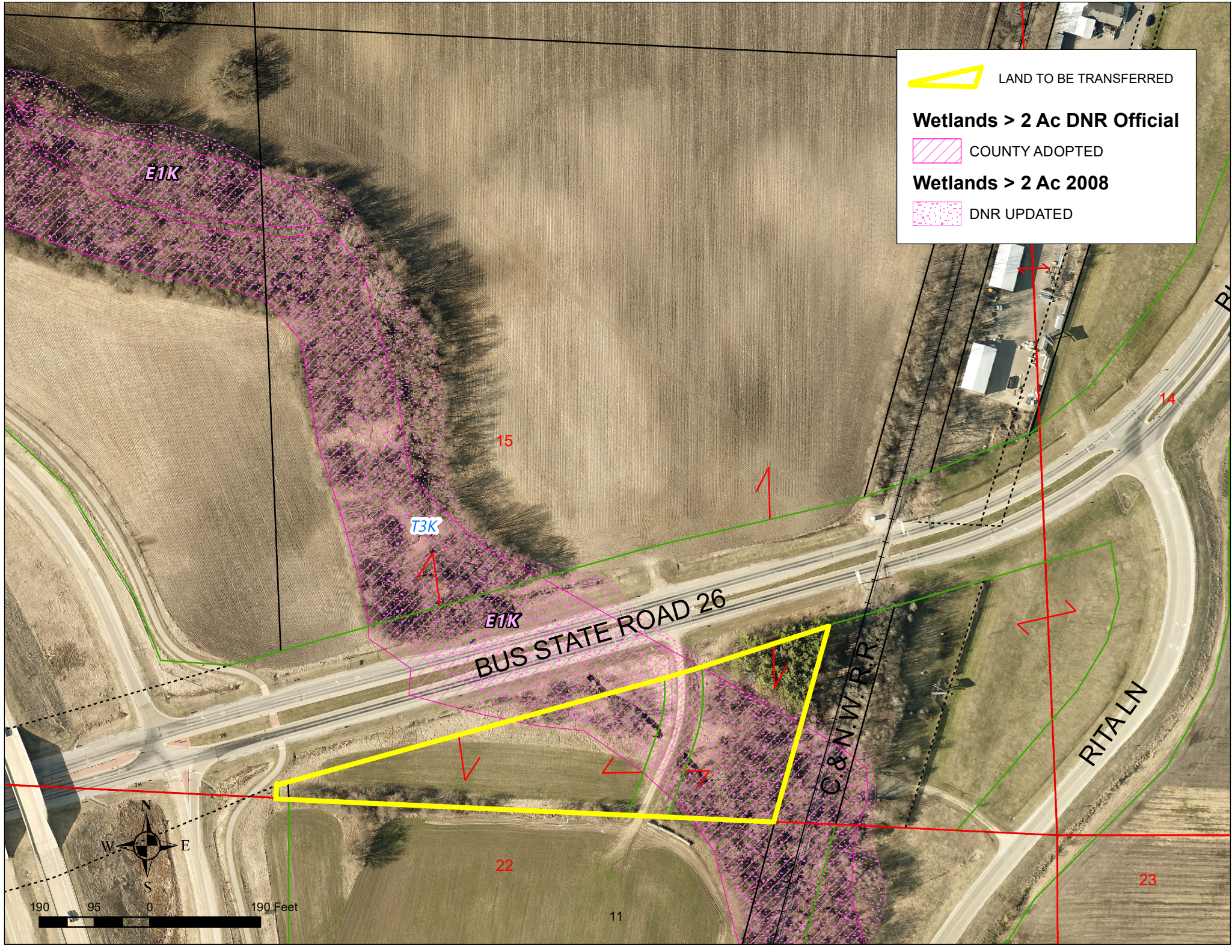
Reviewed: Corporation Counsel: JBW; Finance Director: MAD


# County Farm


413.824 acres








 LAND TO BE TRANSFERRED

**Wetlands > 2 Ac DNR Official**  
 COUNTY ADOPTED

**Wetlands > 2 Ac 2008**  
 DNR UPDATED

E1K

T3K

E1K

BUS STATE ROAD 26

C&N.W.R.R.

RITALN



190 95 0 190 Feet



**RESOLUTION NO. 2023-\_\_**

**Authorizing the purchase of a perpetual agricultural conservation easement and amending  
the 2023 budget for the Land and Water Conservation Department**

Executive Summary

The Jefferson County Comprehensive Plan seeks to preserve and enhance the county's rural character including farmland. One way to accomplish this goal is to purchase conservation easements that protect agricultural land from development using grant funds from the Natural Resources Conservation Service and Jefferson County funds restricted for this use. The Natural Resources Conservation Service has approved grant funding for the purchase of an easement described below consisting of 92.3 acres, with the remaining amount contributed by the landowner and Jefferson County.

This resolution authorizes the Land and Water Conservation Department to enter into a contract to purchase a perpetual agricultural conservation easement from the Daniel O. Cummings Trust in the amount of \$228,750 consisting of 92.3 acres and payment of title insurance and closing costs in the amount of \$2,113.

The Land and Water Conservation Committee and the Finance Committee considered this resolution at their meetings on June 21, 2023, and July 5, 2023, respectively, and recommended forwarding to the County Board for approval.

\_\_\_\_\_

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County has a goal to preserve and enhance the county's rural character by purchasing conservation easements that will protect agricultural land from development, and

WHEREAS, Daniel O. Cummings Trust has applied for a conservation easement on land in the Town of Waterloo, Jefferson County consisting of 92.3 acres, and

WHEREAS, the total appraisal for the land is \$305,000 and the Natural Resources Conservation Service has approved grant funding in the amount of \$152,500, and

WHEREAS, the landowner has agreed to accept \$76,250 less than the appraised value of the conservation easement resulting in a twenty-five percent reduction in total cost, and

WHEREAS, Jefferson County's contribution toward the conservation easement will be \$76,250 plus title insurance and closing costs in the amount of \$2,113, for a total cost of \$78,363.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby authorizes the Land and Water Conservation Department to enter into a contract to purchase an agricultural conservation easement from Daniel O. Cummings Trust in the amount of \$228,750

consisting of 92.3 acres and payment of title insurance and closing costs in the amount of \$2,113.

*Fiscal Note: The total cost of the proposed conservation easement is \$230,863 of which \$120,000 is already contained in the Land and Water Conservation Department 2023 budget. The remainder of this cost will be covered by an amendment to the Land and Water Conservation Department's 2023 budget that increases federal revenue by \$72,500, increases the use of Capitol Reserve funds by \$38,363, and increases expenditures by \$110,863. Jefferson County's share of the purchase price is \$76,250 in addition to title insurance and closing costs in the amount of \$2,113 for a total cost of \$78,363, all of which is proposed to be paid for with funds reserved for the farmland preservation program. Total capital reserve funds remaining for the farmland preservation program after this resolution would be \$52,990.19. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 members of the 30 member County Board must vote in favor of the budget amendment).*

Referred By:  
Land and Water Conservation Committee  
Finance Committee

07-13-2023

Reviewed: Corporation Counsel: JBW; Finance Director



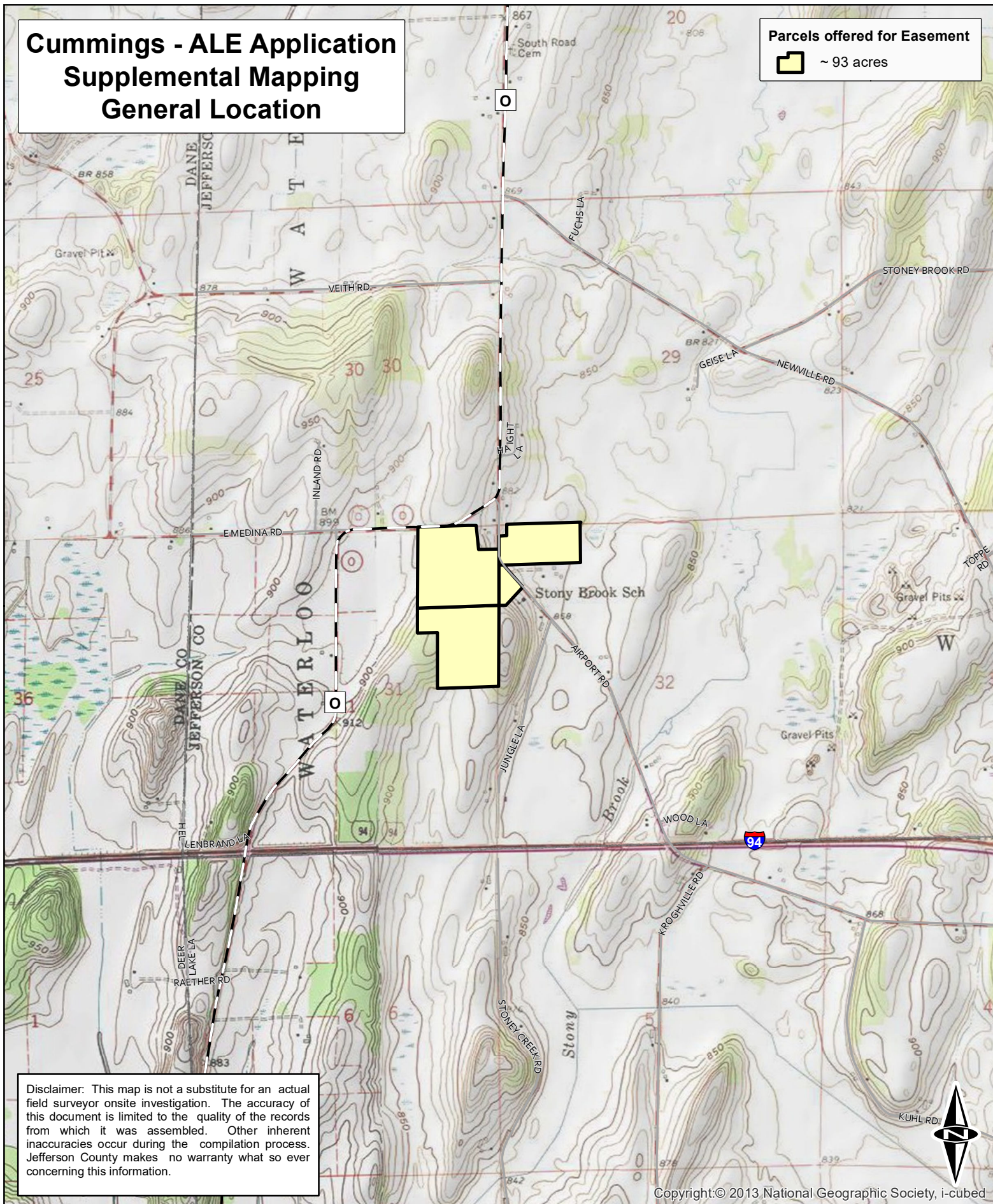


# Cummings - ALE Application Supplemental Mapping General Location

Parcels offered for Easement



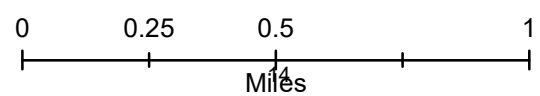
~ 93 acres



Disclaimer: This map is not a substitute for an actual field surveyor onsite investigation. The accuracy of this document is limited to the quality of the records from which it was assembled. Other inherent inaccuracies occur during the compilation process. Jefferson County makes no warranty what so ever concerning this information.

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Data Sources:  
Easement Parcel Data  
Jefferson County, Land Information Office



**1 inch = 2000 feet**  
Map compiled by:  
Jefferson County Land & Water  
Conservation Department  
November 2021



# PERMANENTLY PROTECTED FARMLAND



Jefferson County



## Proposed Easement Property

92.313 Acres



Farmland Conservation Easement  
Sections 31 & 32 T8N, R13E  
Town of Waterloo,  
Jefferson County, WI  
Grantors: Daniel Cummings Trust  
Grantee: Jefferson County, WI

30

29

31

32

WIGHT LA

AIRPORT RD

JUNGLE LA



Data Sources:  
Parcel Dataset; Roadway Center Lines;  
Jefferson County, Land Information Office  
Farmstead Inventory & Legal Description; JC  
Land Surveyor

0 990 1,980  
15 Feet

1:7,920

Map compiled by:  
Jefferson County  
Land Information Department  
July 2023



## **RESOLUTION NO. 2023-\_\_\_\_**

### **Entering into a 5-year license agreement with Mitel Communications, Inc. for replacement of the County's telephone system**

#### Executive Summary

Jefferson County purchased its current telephone system in 2003. The telephone system and technical support are currently provided by Cisco Systems. Recently, Cisco Systems informed the County that its current phones will not be supported in the next system upgrade which will take place in 2025. The telephone system and technical support are critical to ensure that Jefferson County is able to continue operations and serve the public.

The Management Information Systems department has evaluated the following options for the current Cisco telephone system:

1. Cisco On-Premises (current provider) – total \$485,003 (3-year license)
2. Cisco Webex - \$688,973 (3-year license)
3. RingCentral - \$788,939 (5-year license)
4. Teams for Phones - \$715,774 (5-year license)
5. Mitel - \$601,460 less discount of \$202,865 – total \$398,595 (5-year license)

The phone system replacement was not included in the 2023 County budget, and because of this, evaluating financing options was required along with evaluating the different telephone system options. Mitel has offered to provide financing for the new system over a 5-year period at 8% interest. Under this proposal, Jefferson County would be responsible for payments in 2023 of \$48,192, which will be paid by the MIS Department's budget. Beyond 2023, Administration and Finance will seek opportunities in the 2024 budget process to satisfy the full principal balance of the license as early as January 2024. A penalty of two months interest will apply for early payment of the license which is estimated to be less than \$5,000 at the beginning of 2024, but will save the County \$63,474 of interest over the 5-year license term.

The Finance Committee and the Building and Grounds Committee considered this resolution at their meetings on June 13 and July 7, 2023, respectively, and by a vote of 5-0 from the Finance Committee and a vote of \_\_\_\_ to \_\_\_\_ from the Building and Grounds Committee, recommended entering into a 5-year license agreement with Mitel for replacement of the County's current phone system at a total cost of \$400,000 to be financed through a license agreement over a 5-year period, and that the County Administrator and Finance Director seek opportunities to satisfy the license obligation in full in 2024, thereby avoiding all future interest cost.

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WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the County has been notified by its current phone provider that technical support will discontinue for its current telephone system within the next two years, and

WHEREAS, the County has identified five options with the capability to perform the required telephone replacement and support, and

WHEREAS, providers conducted onsite evaluations of the required work and determined the means and methods to facilitate the desired outcomes, and

WHEREAS, it was determined that Mitel's means and methods will lead to the best product at the lowest cost.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Administrator is hereby authorized to enter into a 5-year license agreement with Mitel for telephone system replacement, technical support, and licensing at a cost not to exceed \$400,000.

*Fiscal Note: Budgeted funds are available in the Management Information Systems department budget for 2023 due to one position going from full-time to part-time early in the year. This transition will fund the payments due for 2023 of \$48,192. Administration and Finance will work together to seek opportunities to pay the remaining license balance of \$357,482 in early January of 2024, which will save \$63,474 of interest cost over the 5-year license term.*

Referred By:  
Finance Committee  
Building and Grounds Committee

07-11-2023

REVIEWED: Corporation Counsel: JBW; Finance Director: 

**RESOLUTION NO. 2023-\_\_\_\_\_**

**Denying claim by Frontier Communications for damage to local copper exchange loop**

Executive Summary

A claim has been made against Jefferson County for damages. The claim has been reviewed by the County's insurance carrier, WMMIC, and was recommended for disallowance based on the finding that the County has no liability for this claim and is not legally responsible for the alleged damages. This resolution formally denies the claim filed against Jefferson County and directs the Corporation Counsel to give the claimant notice of disallowance. The Finance Committee considered this resolution on June 13, 2023, and recommended forwarding to the County Board for approval.

\_\_\_\_\_

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the following claim was filed against Jefferson County as follows:

<u>Claimant</u>	<u>Date of Loss</u>	<u>Claim Filed</u>	<u>Description</u>	<u>Alleged Damages</u>
Frontier Communications	7/14/22	6/12/23	Frontier alleges damages to a local copper exchange loop by the Jefferson County Highway Department during mowing operations on property located at 8066 County Rd Q, Milford WI.	\$1,088.66

WHEREAS, said damages are alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and


WHEREAS, Jefferson County's insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claim on the basis that the County is not legally responsible for the alleged damages.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of disallowance.

*Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.*

Referred By:  
Finance Committee

07-11-2023

REVIEWED: Corporation Counsel: JBW; Finance Director:      

**RESOLUTION NO. 2023-\_\_\_\_\_**

**Denying claim for personal injury by Tyler R. Jessup**

Executive Summary

A claim has been made against Jefferson County by Tyler R. Jessup for personal injury following a motor vehicle accident on December 28, 2021, involving his vehicle and a Jefferson County plow truck. The claimant is seeking \$250,000, of which \$73,597 is for medical expenses. This claim has been reviewed by the County's insurance carrier, WMMIC, and was recommended for disallowance based on the finding that the County has no liability for this claim and is not legally responsible for the alleged damages. The County's insurance carrier has assigned legal counsel to represent Jefferson County's interests in this matter. If claimant is able to provide sufficient evidence to prove that Jefferson County is legally responsible for any or all of his claims, this matter will be reconsidered by the County's insurance carrier and the Jefferson County Finance Committee. This resolution formally denies the claim filed against Jefferson County and directs the Corporation Counsel to give the claimant notice of disallowance. The Finance Committee considered this resolution on July 5, 2023, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the following claim was filed against Jefferson County as follows:

<u>Claimant</u>	<u>Date of Loss</u>	<u>Claim Filed</u>	<u>Description</u>	<u>Alleged Damages</u>
Tyler R. Jessup	12/28/21	03/30/23	Mr. Jessup alleges injury to his person resulting from an accident on I-94. Mr. Jessup alleges that he was traveling east on I-94 when a Jefferson County plow truck pulled out of the traffic median Giving the claimant insufficient time to slow his vehicle or avoid the truck, and as a result, the two vehicles struck each other.	\$250,000

WHEREAS, said damages are alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County's insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claim on the basis that the County is not legally responsible for the alleged damages.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of disallowance.

*Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.*

Referred By:  
Finance Committee

07-11-2023

REVIEWED: Corporation Counsel: JBW; Finance Director:



**REPORT  
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY  
BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on June 15, 2023, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

**APPROVAL OF PETITIONS**

**R4472A-23, R4473A-23, R4474A-23, R4475A-23, R4476A-23, R4477A-  
23, R4478A-23 AND R4479A-23**

**DATED THIS 26th DAY OF JUNE, 2023**

**Blane Poulson, Secretary**

**THE PRIOR MONTH'S AMENDMENTS, PETITIONS R4464A-23, R4465A-23,  
R4466A-23, R4467A-23, R4468A-23 AND R4470A-23A-23 ARE EFFECTIVE  
UPON PASSAGE BY COUNTY BOARD, SUBJECT TO WIS. STATS. 59.69(5)**

**ORDINANCE NO. 2023- \_\_\_\_**

**Amending Official Zoning Map**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4472A-23, R4473A-23, R4474A-23, R4475A-23, R4476A-23, R4477A-23, R4478A-23 and R4479A-23 were referred to the Jefferson County Planning and Zoning Committee for public hearing on June 15, 2023, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session.

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS**

Create a 2.6-ac lot from part of PINs 026-0616-2013-000 (35.91 ac) owned by Mesmer **near W1844 Bente Rd**, Town of Sullivan. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval, approval and recording of a final certified survey map for the lot, and a suitable soil test if necessary. R4472A-23 – Stock Family Farm/Joseph & Justine Church/James & Steven Mesmer Properties

**FROM A-T, AGRICULTURAL TRANSITION AND A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**

Rezone parts of PINs 014-0614-1431-000 (51.015 ac) zoned A-T and 014-0614-1434-000 (51.381 ac) zoned A-1 to create a 2-ac building site **near N3865 County Rd K** in the Town of Jefferson. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval, receipt by Zoning of a suitable soil test, and approval and recording of the final certified survey map, including extraterritorial plat review if necessary. R4473A-23 – Ryan Koehler/Timothy & Debra Koehler Property

**FROM A-1 TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**

Rezone 4-ac of PIN 010-0615-2741-000 (20.744 ac) to add it to the existing A-3 zoned property at **N3080 Haas Road**, Town of Hebron. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance as a consolidation of parcels of record. It will utilize the last available A-3 zones for multiple properties; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It will also be conditioned upon a final certified survey map for the lot, and suitable soil tests if needed. R4474A-23 – Dan Higgs/ABC Acres Property

Rezone all of PIN 010-0515-1212-001 (1.243 ac) owned by Foelker and 2 acres of PIN 010-0515-1212-000 (38.767 ac) owned by ABC Acres to create an approximately 3.2-ac lot at **N2018 Frommader Rd**,

Town of Hebron. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon approval and recording of a final certified survey map for the lot, and suitable soil tests if needed. R4475A-23 – Dan Higgs/Thomas & Rene Foelker and ABC Acres, Owners

Rezone 2 ac of PIN 016-0614-3632-001 (8.5 ac) for a new building site near **W5250 State Rd 106** in the Town of Koshkonong. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ord. This utilizes the last available A-3 lot for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. Approval is also conditioned upon road access approval, receipt by Zoning of a suitable soil test, and approval and recording of a final certified survey map, including extraterritorial plat review if necessary. No development may occur on natural slopes exceeding 20%. R4476A-23 – George Golich

### **FROM A-1, AGRICULTURAL TO N, NATURAL RESOURCES**

Rezone approximately 9.6 ac of PIN 010-0615-3512-000 (40 ac). The site is on the Bark River **near Hess Ln**, Town of Hebron. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance. This approval is conditioned upon filing of a plat of survey. R4477A-23 – Loren Lindl

### **FROM A-3 AGRICULTURAL AND RURAL RESIDENTIAL, TO A-2 AGRICULTURAL AND RURAL BUSINESS**

Rezone approximately 2.2 ac of PIN 016-0514-2924-000 (13.648 ac) at **W6770 Pond Rd**, Town of Koshkonong. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. Approval is conditioned upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4478A-23 – Samuel & Allison Kemp/Nieman Trust, Owner:

Rezone approximately 0.7 ac of PIN 026-0616-2424-001 (19.628 ac) to add it to an adjoining A-2 lot **at W315 Herr Rd** in the Town of Sullivan. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the enlarged lot. The lot will need a new fire number. R4479A-23 – John & Marcia Herr Trust

Referred By:  
Planning and Zoning Committee

07-11-2023

REVIEWED: Corporation Counsel: JBW Finance Director





**APPOINTMENT BY HUMAN SERVICES BOARD**

By virtue of the authority vested in the Human Services Board under Section 3.06(1)(g) of the County Board Rules, the Human Services Board hereby requests County Board's confirmation of the following appointment:

- a. Mary Weber to the Aging and Disability Resource Center Advisory Committee (ADRC) for a three-year term ending July 1, 2026.

AYES \_\_\_\_\_ NOES \_\_\_\_\_ ABSTAIN \_\_\_\_\_ ABSENT \_\_\_\_\_

07-11-2023